# Configuration Items:

* Server Monitoring Web Application source code
* Use Case/Requirements documentation
* UI design files
* UML files

# Version Control:

* Source code: Git & GitHub
* Files: Google Drive / Google Doc

Communication:

* Weekly meeting on Zoom
* Message tool: WhatsApp

Change Procedures:

* Team members commit their changes to either code or documentation.
* Either GitHub or Google Docs will track the modification.
* The team leader will merge the source code to the main branch. And review the changes to the documentation
* The final version will be submitted as the project deliverables after the review with designated team members(Usually the member who made the changes.